



**TRINITY COLLEGE DUBLIN
SCHOOL OF CHEMISTRY**



**&
CENTRE FOR SYNTHESIS AND CHEMICAL BIOLOGY**

**International Summer Chemistry Event
Sunday 30th June to Friday 5th July 2013**

APPLICATION FORM

The closing date for receipt of applications is 31st May 2013

Please use Block letters

Your name (exactly as it appears on your passport)	
Your date of birth	
Your home address	
Your home telephone number	
Your mobile phone number	
Your e-mail details	
Name of parent or guardian	
Parent/guardian's Contact number	
School contact name (teacher)	
School Name:	School e-mail:
School Address:	School telephone:
Do you have any special needs?¹	
Have you got a passport?²	
Booking deposit of €100.00 enclosed?³	
Do you want your name to be included on the list for a possible alternative week?⁴	
Do you wish to check in your luggage? <small>(Please note this incurs an additional charge, prevailing rates at the time of booking will apply)</small>	

Signed:..... [student]

Date:.....

Signed:..... [parent or guardian]

Date:.....

NOTES

1. We just need to know if you require a special diet, or suffer from any allergies or disabilities. None of these things should prevent you from participating.
2. If you are under 16 years old at the time of departure you may not need a passport. However, we **MUST** know about this in advance.

We would prefer students of all ages to have their own passports, if possible. **Make sure** that when you fill in the form you give your name **exactly as it appears on your passport**.

3. We are unable to accept payment by credit card. Payment may be made by cheque or postal order. Cheques and postal orders should be made payable to **Trinity College Dublin No. 1 a/c**. Please do not send cash!

Unsuccessful applicants will have their booking deposits returned in full within 10 days of the closing date for applications.

Payment deadlines are as follows:

- Booking deposit €100.00: **enclose with completed application form by 30th April 2013**
- Balance €275.00: **due by 30th May 2013**
- The fee of €375 may also be paid in full when you return your application form.
- **Failure to pay the full fee by 30th May will result in loss of your place and loss of part of the deposit of €100.00!**
- **Please note if you wish to check in your luggage an additional charge will apply!**

Our **cancellation policy** is as follows:

- Cancellation before 17th May 2013: a refund of all fees paid minus a €40.00 handling charge
 - Cancellation within the period 17th May – 30th May 2013: a refund of all fees paid minus €100.00
 - Cancellation within the period 31st May – 13th June 2013: a refund of all fees paid minus actual costs for travel and accommodation incurred by us.
4. Depending on the level of demand a possible second week may run later in July. Also places may become available closer to the commencement of the course depending upon whether or not there are any cancellations.

N.B. Overnight accommodation is provided at the Bristol venue only